

## Research Guidelines for 2017-2018

### Introduction:

One of the key strategies being pursued by the government to achieve inclusive growth is improving access to quality education. Although considerable resources have been allocated to education, there is still a need to ensure greater access to education and the learning success of every Filipino learners.

Various education initiatives have been undertaken by the government to improve the delivery of quality education. Both public and private schools have actively engaged in the implementation of relevant policies and programs despite the challenges they face. The prevailing issues and concerns of the education sector point to the importance of research to strengthen evidence-based planning, policy and program development, and decision-making.

### Description:

The Private Education Assistance Committee (PEAC) has been engaged by the Department of Education (DepEd) to implement the Junior High School (JHS) Education Service Contracting (ESC) Program and the Teacher Salary Subsidy (TSS) and the Senior High School (SHS) Voucher Program. One of the responsibilities of the PEAC is to propose and conduct research and evaluation studies on the JHS ESC, TSS, and SHS Voucher Programs as well as on priority education-related issues.

The **Research and Innovation for Success in Education (RISE)** is a mechanism approved by PEAC to encourage the conduct of research on Philippine basic education by higher educational institutions and private educational associations with research capacity as well as research organizations with a proven track record in particular fields so as to generate knowledge on areas that affect Philippine basic education, particularly on the education policies and programs that aim to improve access to quality basic education. A Research Advisory Group is constituted by PEAC to recommend priority research areas, review the guidelines, and evaluate the proposals. The PEAC and DepEd approve the proposals for funding.

### Priority areas of research:

For 2017-2018, the priority areas of research are those focusing on the GASTPE Program and related themes/sub-themes/questions/topics articulated in DepEd's Basic Education Research Agenda (DO 39, s. 2016).

Proposals that are of particular interest are policy studies that address, but are not limited to, the following research questions:

- How might GASTPE improve access to education in the Philippines across different vulnerable groups?
- How might the GASTPE mechanisms be improved to address the needs of targeted beneficiaries and at the same time consider the economic and institutional circumstances of private schools?

For urgent policy concerns, the PEAC has the option to commission studies that contribute to improving the plans, policies, programs, and activities of the PEAC in relation to the management and implementation of the JHS ESC, TSS and SHS Voucher Programs under GASTPE.

**Who are eligible:**

- Applicant must be a private higher education institution, educational association, or a research organization with track record and capacity to undertake a research project.
- For HEIs and educational associations, the principal investigator must be an active faculty member of the institution/member-institution and preferably has experience and expertise in the chosen research area.

**Documentary requirements:**

- Application cover letter from the project leader or principal investigator, and endorsed by the President of the HEI/educational association or from the head of the research organization
- Fully accomplished online application form (project profile) with complete attachments in the prescribed formats and templates:
  - Project proposal (refer to Guidelines for Concept Proposal)
  - Implementation plan
  - Proposed budget
- Concise curriculum vitae of the researchers
- Photocopy of BIR Registration (BIR Form 2303) and/or photocopy of BIR Tax Exemption Certificate (if applicable) of the HEI/educational association/research organization

All forms and attachments should be submitted in two (2) hard copies and a soft copy to the PEAC National Secretariat.

**Evaluation criteria:**

All applications will be evaluated by the Research Advisory Group. Applications submitted will be assessed using the following criteria:

- Responsiveness to the identified research priorities
- Innovation
- Products and results
- Coverage
- Institutional commitment
- Personnel resources
- Project duration
- Budget

**Submission of application:**

Applications must be sent to the PEAC National Secretariat no later than May 31, 2017.

**Selection process:**

All applications submitted within the set deadline will undergo a screening process set below.

1. Applications are subjected to an initial screening by checking and verifying eligibility and the completeness of the documentary requirements. Applications that are submitted late and incomplete will not be considered for further review.
2. Applications that passed the initial screening will undergo a review and evaluation by the Research Advisory Group using the criteria indicated in the guidelines.

Experts may be invited to do the review and proponents may be asked to give a presentation of project proposal.

3. The Research Committee will come up with a short list of research proposals.
4. PEAC will approve research proposals for the review and approval of DepEd.
5. The PEAC National Secretariat will notify the successful applicants by email. The list of successful applicants will also be uploaded to the PEAC website at [www.fape.org.ph](http://www.fape.org.ph).

**Research ownership:**

For proposals with a counterpart from the proponent, the research shall be co-owned by DepEd and the proponent.

For commissioned works, the research shall be co-owned by DepEd and PEAC.

**Project duration and funding coverage:**

The funding will be for a one-year period.

Given the available funds, the funding shall cover any of the specified items under the 'Direct Cost', namely:

- Personal Services: honoraria to researchers
- Maintenance and Other Operating Expenses
  - Travel Expenses (related to data gathering and limited to local travels)
  - Consultancy Services
  - Survey Expenses

**Implementation of the approved proposal:**

With the approval of PEAC and DepEd of proposals, the successful proponent will receive the Memorandum of Agreement for signature.

**Disbursement of funds:**

Funds are disbursed following a schedule of releases as indicated in the Memorandum of Agreement.

**Reporting of fund utilization:**

The institution will submit its liquidation report of the funding received, including supporting documents, in accordance with the existing accounting and auditing rules and regulations to the PEAC National Secretariat.