

Assistance to Programs and Initiatives to Reform Education (ASPIRE)

Project Proposal Guidelines

1. Project Title
2. Profile of the Implementing Agency
 - Provide brief description of the organization, including the year of establishment, vision-mission, and its membership.
 - Discuss the organizational capacity, and past activities undertaken and their outcomes.
3. Rationale
 - Provide a brief introduction of the social situation related to the geographic scope and beneficiaries of the project.
 - Describe the problem or educational needs of the private education sector in the country or specific geographic area or region that the proposed project addresses.
 - Discuss how the need for the project was determined and how the intended beneficiaries were involved in project identification.
4. Objectives
 - Development objectives
 - Explain how the proposed project relates to national education goals, the policies and programs of concerned education agencies, and/or the interest of private education.
 - Discuss how the project is expected to contribute to the improvement of Philippine education, the private education sector, and/or the intended beneficiaries.
 - Specific objectives
 - Discuss what the project is expected to achieve in terms of intended effects among the intended beneficiaries.
5. Implementation and Management Plan
 - Expected results
 - Discuss project outcomes and identify the outputs of the project.
 - Project activities (use the Work Plan template)
 - Project beneficiaries
 - Describe who and how many people are expected to benefit from the project.
 - Discuss how intended beneficiaries have been involved in the project planning and design, and their expected role in the project implementation and evaluation.
 - Project management
 - Describe the roles of the different persons/partners involved in the project.
6. Monitoring and Evaluation Plan
 - Discuss the proposed mechanisms and procedures for monitoring and evaluation to ensure the activities occur as planned and the objectives are met.

- Identify persons responsible for the preparation of project reports and accounting of expenditures to be submitted to the PEAC National Secretariat.

7. Proposed Budget (use the Proposed Budget template)