

February 1, 2017

Dear School Head:

The Private Education Assistance Committee (PEAC) is pleased to announce the conduct of the 2017 Regional Orientation on the Guidelines of the JHS Education Service Contracting (ESC), Teacher Salary Subsidy (TSS), and SHS Voucher Programs in April and May 2017.

The PEAC has been contracted by the Department of Education (DepEd) for the management and implementation of the JHS ESC, TSS, and SHS Voucher Programs under GASTPE. One of the responsibilities of PEAC is to conduct orientation on these programs for the various stakeholders, including the participating schools.

All participating schools are expected to comply with the policies and guidelines of the GASTPE Program; hence, attendance to the regional orientation is required. Moreover, attendance in the scheduled orientation is a requisite for the creation of the billing statements in the ESC Information Management System (IMS) and/or SHS Voucher Management System (VMS).

**Schedule.** Participating schools should attend the schedule assigned to their region as indicated in the attached schedule.

**Program.** The one-day orientation will cover the JHS ESC and TSS Programs in the morning and the SHS Voucher Program in the afternoon. Schools participating in all these programs should attend the morning and afternoon sessions; those participating in the ESC and TSS programs should attend the morning session; and those participating in the SHS Voucher Program should attend the afternoon session. Attached is the program for your reference.

**Target Participants.** Each participating school is given two slots per session for the school head/principal and the IT point person responsible for implementing the programs and using the systems in their respective schools. The IT point person is advised to bring his or her own device for the walk-through of the ESC IMS and/or SHS VMS. Please be advised that each school campus or delivery mode should send their participants to the orientation.

There is an afternoon breakout session on certification for ESC participating schools due for recertification in 2017-2018. Expected attendees of this session are the point persons for certification of these concerned schools. A separate letter will be sent to these schools.

**Registration Fee and Online Registration.** Participating schools should register online at [www.fape.org.ph](http://www.fape.org.ph). Online registration will start on February 27, 2017. There is a registration fee to cover the food of the participants, as indicated in the table below.

Session	Registration fee
Session on the ESC and TSS Programs (AM)	P300 (lunch and AM snack)
Session on the SHS Voucher Program (PM)	P200 (PM snack)
Both sessions (AM and PM)	P500 (lunch and two snacks)

Walk-in registration and/or on-site payment are strongly discouraged. Participants are considered “walk-in” if they did not register online and/or have not paid the registration fee. The organizers reserve the right to decline walk-in participants in view of the capacity of the venue and other logistical requirements of the orientation.

For inquiries, you may call the PEAC National Secretariat Communications and Research Unit at (02) 840-6000 local 171 or (02) 840-6006 or send an email to [jenna.alcala@fape.org.ph](mailto:jenna.alcala@fape.org.ph) or [ariel.alfonso@fape.org.ph](mailto:ariel.alfonso@fape.org.ph). You may also contact your Regional Secretariat for your concerns. The directory of the Regional Secretariats can be viewed at [www.fape.org.ph](http://www.fape.org.ph).

Very truly yours,



**RHODORA ANGELA F. FERRER**  
Executive Director